

Board Members present: Karla Kostein, Jaime Juchems, Kathy Russell, Lois Baker, Kellie Bohn; Library Director: Rachel Strehlow

Special Thank You to Karen Buchs for her years of service to the Library! We wish her the best on her resignation from the Board.

1. Following the holiday reception, the meeting was called to order at 7:43pm by President Karla Kostein.
2. Motion by Juchems/Baker to approve the minutes. Motion carries, 5-0.
3. Motion by Juchems/Bohn accept the bills as paid. Motion carries, 5-0.
4. Library News:
  - a. SHARE Catalog: Contacted Lakeshores to add scrollers.
  - b. Website: Updated to a cleaner format and new platform
  - c. Cash Drawer: We are starting to use the cash drawer for the fines. Rachel is working with Lakeshores to make that happen.
  - d. Amazon: Changed to an invoicing system with monthly billing.
  - e. New Children's Dept. Rug was ordered from Amazon and new posters were ordered through ALA.
  - f. Rachel will review Library Handbook and will bring it to our meeting next month.
  - g. Rachel will also be working with the staff to make sure that they are CPR and First Aide training.
5. New Business:
  - a. Upcoming Friends Cookie Bake: 13th, 17th and 21st.
  - b. Key Request from Cleaner: The cleaner has requested a key--Rachel will get a key made for the cleaner.
  - c. WALCO DAC: Has been in contact with Rachel regarding a Narcan station. Rachel will check with the Village to see what they are doing, and will pursue training.
  - d. 2022 Budget: Budget has been passed.
  - e. Library Board Member Openings: Rachel will talk to Mandy Blazina and see if she is interested.
6. Public Comments: None
7. Next Mtg: January 3, 2022 at 7:00 pm.
8. Motion by Russell/Baker to adjourn. Motion carries, 5-0.